



13 - 14 March 1993

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Minutes of Healesville Stages General Committee meeting held 21 January 1993 at the Cuthbert residence.

Present: Keith Morling, Stuart Lister, David McKenzie, Brian Asher, Col Hardinge, John Brann, Ken Ash, Ken Cusack, Gary Hodgskiss, Helen Morling, Jenny Ellis

Apologies: Glenn Cuthbert, Roger Baker

Meeting opened: 8:15 pm

1. **Route.** The Course Checker (Trevor Boyd) has requested that we provide a copy of the Governor-in-Council order relating to the event. Stuart needs to speak to Neville Wilmott about the by-pass for the public when the Highway in Healesville is closed. Yarra Glen is definitely a goer, and the Shire will build a short section of road parallel to the railway line. The Bulleen stage is a problem. Doncaster & Templestowe Council have said that if the stage is timed, it is deemed to be a competition, and we will need a planning permit. There is not enough time to get planning approval even if there were no objections. Apparently the council requires a letter signed by a QC stating that the stage will not be timed. It looks like we will have to make it a demonstration stage although the competitors might object. The route instructions are 95% complete. There will be two route books: one for Saturday and one Sunday. The course check will be the Australia Day long weekend.

2. **Spectators.** 20 km/hr limit to be imposed on all gravel roads. One side of the road only to be specified for parking. Nose out parking will make for an easy getaway. Spectator entry fee will be \$5 per car or \$2 per person. It was suggested that we have single and two day passes. \$5 per point at 5 points per day is \$50 which is expensive. First draft of the spectator guide will be available at the end of next week. Size will be A5 but we still haven't decided if it will be stapled or multi-fold. Executive Committee to decide. Sale locations of the guide will have to be determined. Cover will be Black (or other single colour) and white.

3. **Safety.** It was suggested that we invite the SES to make the Spur "their" stage and provide all rescue facilities. The Victorian Fire & Rescue Service have expressed an interest in helping, but they charge \$300 per day. A meeting of the safety sub committee will be held on 26 January. A final draft of the safety manual will be ready in the first week of February. The stage commander will have the same crew for as many stages as he is responsible for, and some of the crew will be selected by him, but we will have to nominate the safety officer.

4. **Radios.** Roger Baker is currently working on preparing the communications manual. Will need to be ready by the next meeting on 4 February. The Healesville Town Stage will need radio points at the Start, Bridge, Bowling club, and Finish.

5. **Promotion.** Hats have all been made with badges and sent to Healesville. Neville Wilmott wore one and everyone wanted one. They are now on sale in Healesville for \$10 each.
 6. **Healesville.** The ball is now not on, but there might be a dance on the Saturday night of the rally.
 7. **Printing.** It was suggested that because we want short print runs and short notice that Snap printers would be the best option.
 8. **Road cards.** Will be a separate book for each section (one section is a group of road sections between regroupings). Each book will consist of a paper sheet for each road section with a cardboard back. Ken and David to liaise on the design and printing of the road cards and the base information thereupon.
 9. **Promotions.** We have not yet contacted Kodak re setting up a processing booth. The nearest retail outlet appears to be Ringwood. We have not yet been able to find anybody who is willing to loan us lighting towers for the Acheron Way spectator point.
 10. **Sports Ground.** We need a controller who will coordinate everything at the sports ground. Stuart to contact David Hardy.
 11. **Scoring.** In field scoring points to be determined. Regroup points seem to be the most logical. Collection of road cards or checking of road cards infield needs to be determined. Fax machines and copiers need to be available at each scoring point.
 12. **Parc Ferme.** There will now be no parc ferme over Friday night for technical reasons.
 13. **Officials.** The ring around starts Monday night. We need 90 road closures on Saturday, 130 on Sunday. 40 sets of control officials on Saturday, 20 sets on Sunday.
 14. **Service Instructions.** Being done by Stuart. Will be A4, stapled, black and white.
 15. **Media guide.** Keith to follow up with Suzi Wiseman.
 16. **Driver's briefing.** At least one crew member must attend. We need an attendance sheet.
- Meeting closed 11:15 pm
- Next meeting Thursday 4 February at the Cuthbert residence.